

Tomas Mendoza, Councilmember
John Mounce, Councilmember
Chrissa Hartle, Councilmember



James Clark, Mayor Pro Tem
Jim Tate, Councilmember

Elizabeth Woodall, Mayor

**CITY OF JUSTIN
CITY COUNCIL AGENDA
TUESDAY, JANUARY 25, 2022
415 N. COLLEGE AVE.
6:00 P.M.**

CALL TO ORDER

Convene into Session:
Invocation and Pledge of Allegiance
American Flag

Texas Flag: *“Honor the Texas Flag; I pledge allegiance
to thee, Texas, one state, under God, one and indivisible”*

STAFF/BOARD UPDATES

- Financial update

PUBLIC COMMENT

In order to expedite the flow of business and to provide all citizens the opportunity to speak, the Mayor may impose a three-minute limitation on any person addressing the Council. The Texas Open Meetings Act prohibits the City Council from discussing issues, which the public have not been given a seventy-two (72) hour notice. Issues raised may be referred to City staff for research and/or placed on a future agenda.

POSSIBLE ACTION ITEMS

1. Consider and take appropriate action approving award of contract to Brightview Landscape Services, INC. in the amount of \$52,200.00 for grounds maintenance.
2. Consider and take appropriate action regarding a service area agreement between the City of Justin and Aqua Texas, Inc. regarding service of water to an approximately 9.7 acre-tract of land in Denton County located FM 156, approximately 1.4 miles south of downtown Justin.
3. Consider and take appropriate action regarding appointments to the Keep Justin Beautiful Committee.

4. Consider and take appropriate action regarding appointments to and membership of the Justin Community Library Board.

CONSENT

Any Council Member may request an item on the Consent Agenda to be taken up for individual consideration

5. Consider and take appropriate action Consider and take appropriate action to approve Ordinance 715-22 authorizing and calling a general municipal election to be held on Saturday, May 7, 2022 for the purpose of electing three (3) City Council Members to two (2) year terms, authorizing the notice of election; authorizing a joint election order with other Denton County political subdivisions; and authorizing the City Manager to enter into a contract with Denton County, Texas for election services.

EXECUTIVE SESSION

Any item on this posted agenda could be discussed in Executive Session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and Section 551.087 of the Texas Government Code.

- Under Section 551.071, to conduct private consultation with the City Attorney regarding:
 - West Side Wastewater Improvement Agreement
 - Range Creek Municipal Utility District of Denton County
- Under Section 551.087, Deliberation regarding economic development negotiations:
 - Chapter 380 Agreement with OES

Convene into executive session

Adjourn into open meeting.

6. Discuss, consider, and act on items discussed in Executive Session.

FUTURE AGENDA ITEMS

ADJOURN

I, the undersigned authority, do hereby certify that the above notice of the meeting of the City Council of the City of Justin, Texas, is a true and correct copy of the said notice that I posted on the official bulletin board at Justin Municipal Complex, 415 North College Street, Justin, Texas, a place of convenience and readily accessible to the general public at all times, and said notice posted this 20th day of January 2022 by 5:00 p.m., at least 72 hours preceding the scheduled meeting time.

Brittany Andrews

Brittany Andrews, City Secretary

City Council Meeting

January 25, 2022

Justin City Hall, 415 North College Street

City Council Cover Sheet

Agenda Item #1 (Possible Action)

Title: Consider and take appropriate action approving award of contract to Brightview Landscape Services, INC. in the amount of \$52,200.00 for grounds maintenance.

Department: Public Works/ Administration

Contact: Public Works Director, Josh Little, City Manager, Chuck Ewings

Recommendation: Approved the proposed contract

Background:

The current budget provides \$50,000 for an annual mowing contract to free up public works employees to conduct higher level maintenance on city property. The low bid is Brightview Landscape Services, Inc. in the amount of \$52,200. This is over the budgeted amount, but we believe we can adjust the scope to come in under budget or utilize savings in other areas to cover the difference.

City Attorney Review: N/A

Attachments:



January 14, 2022
PK No.: 3340-13.294

Mr. Chuck Ewings
City Manager
CITY OF JUSTIN
415 N. College Avenue
Justin, Texas 76247

Re: **GROUNDS MAINTENANCE REQUEST FOR PROPOSAL
RECOMMENDATION OF AWARD**
Justin, Denton County, Texas

Dear Mr. Ewings:

BID RESULTS

Attached is the Scoring Sheet for the proposals received January 12, 2022 for the referenced project for your use.

The highest scored proposal received for the project was from Brightview Landscape Services, Inc. Based on the estimated quantities in the Proposal and the unit prices bid by Brightview Landscape Services, Inc, the total amount of the bid for contract award is \$52,200.00.

CONTRACTOR QUALIFICATIONS

Brightview Landscape Services, Inc. provided a list of experience and references for this project. Pacheco Koch reviewed some of the various references and verified experience and the references' opinion of the work performed by the contractor.

RECOMMENDATION

Based on the information we have received to date, we see no reason not to award a contract for the referenced project to Brightview Landscape Services, Inc. for the total bid amount of \$52,200.00.

Should you have any questions about the information contained herein, please do not hesitate to call.

_____/s
Christopher J. Cha, P.E.

Attachments:
Scoring Sheet
Xc: File

SCORING SHEET
JUSTIN GROUNDS MAINTENANCE
BID DATE JANUARY 12, 2022 - 2:00 PM

CITY OF JUSTIN

			Brightview Landscape Services, Inc.		Yellowstone Landscape	
Scoring Score						
Scoring Items	Total Points	Description of Item	Average Score	Rounded Score	Average Score	Rounded Score
1	40	OVERALL PRICE FOR SERVICES	40	40	32.50	33
2	30	EXPERIENCE PROVIDING REQUIRED SERVICES/PAST EXPERIENCE/REFERENCES	29	29	29	29
3	25	ABILITY TO PROVIDE REQUIRED SERVICES	24	24	23	23
4	5	COMPLETENESS OF PROPOSAL SUBMISSION OF REQUIRED INFORMATION	5	5	5	5
			TOTAL	98	TOTAL	90



Legend

Public Works Mowing Areas

- Areas to Mow
- Green Ribbon Area

Roads

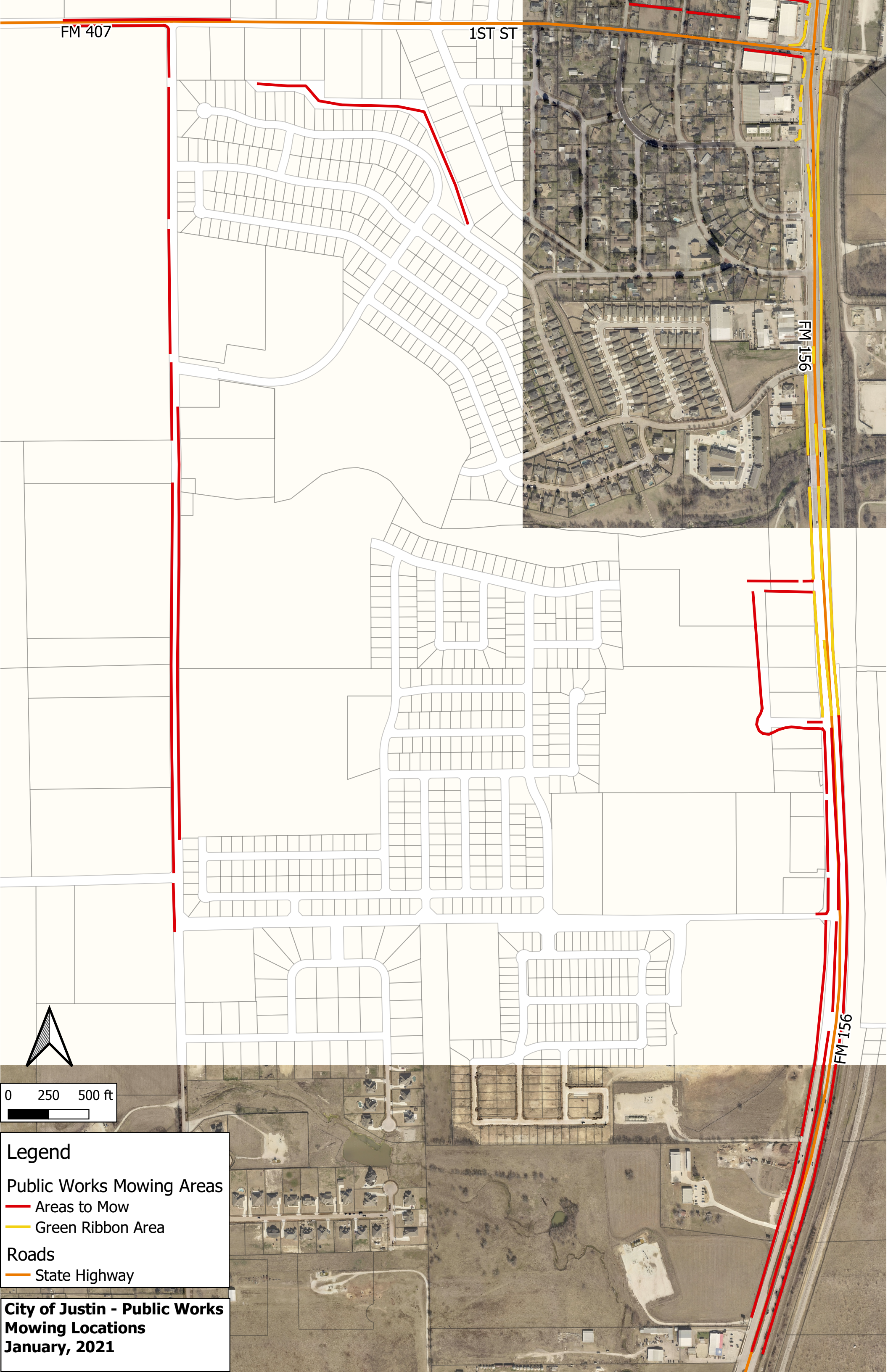
- State Highway

City of Justin - Public Works Mowing Locations

January, 2021



**City of Justin - Public Works
Mowing Locations
January, 2021**

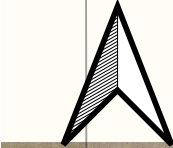


FM 407

1ST ST

FM 156

FM 156



0 250 500 ft

Legend

Public Works Mowing Areas

- Areas to Mow
- Green Ribbon Area

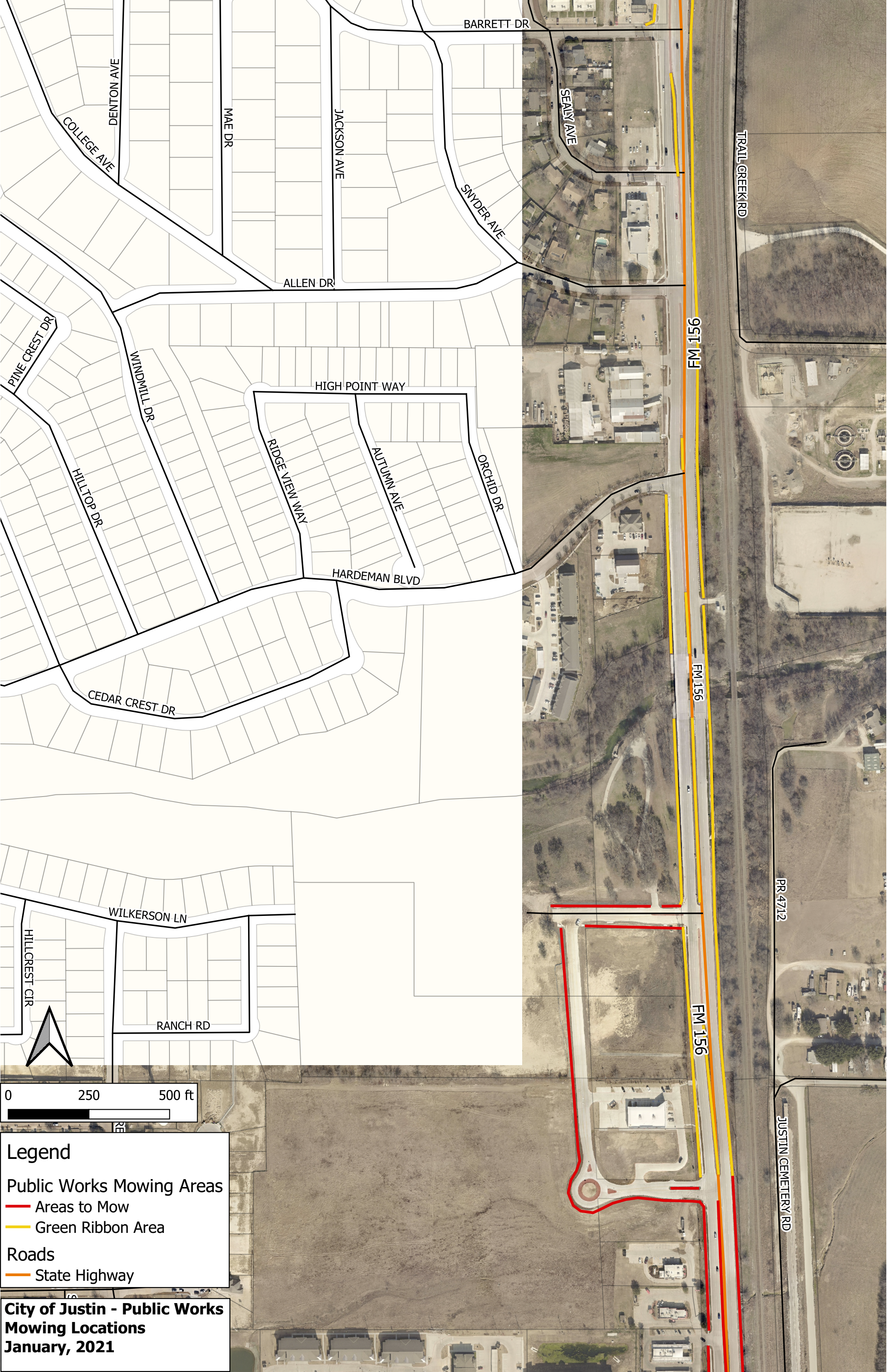
Roads

- State Highway

City of Justin - Public Works

Mowing Locations

January, 2021



BARRETT DR

SEALY AVE

TRAIL CREEK RD

SNYDER AVE

JACKSON AVE

ALLEN DR

MAE DR

DENTON AVE

COLLEGE AVE

WINDMILL DR

HIGH POINT WAY

RIDGE VIEW WAY

AUTUMN AVE

ORCHID DR

HARDEMAN BLVD

951 MI

FM 156

FM 156

PR 4712

JUSTIN CEMETERY RD

PINE CREST DR

HILLTOP DR

CEDAR CREST DR

WILKERSON LN

RANCH RD

HILLCREST CIR

0 250 500 ft

Legend

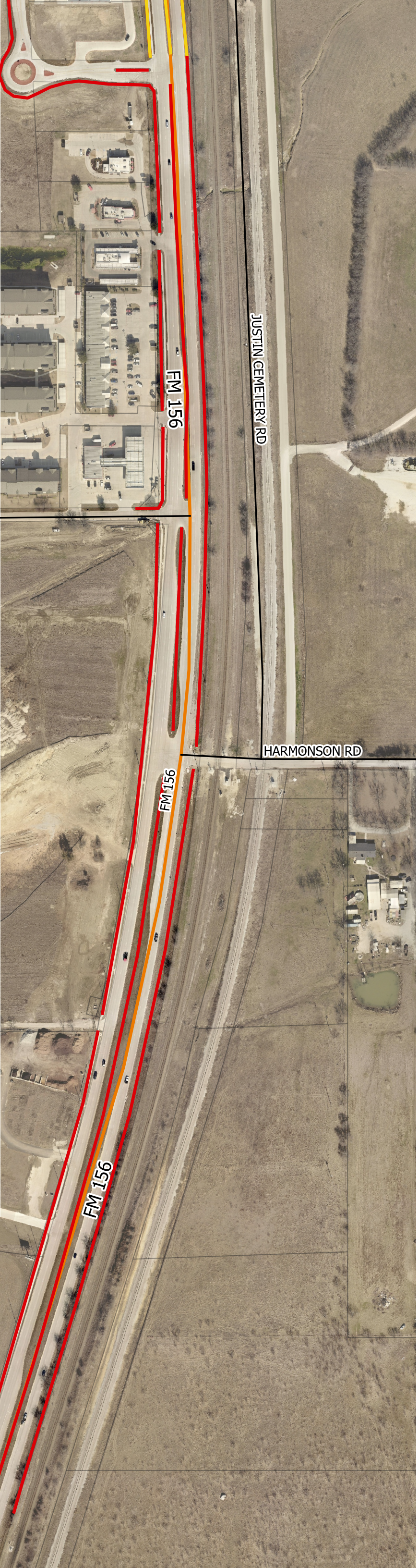
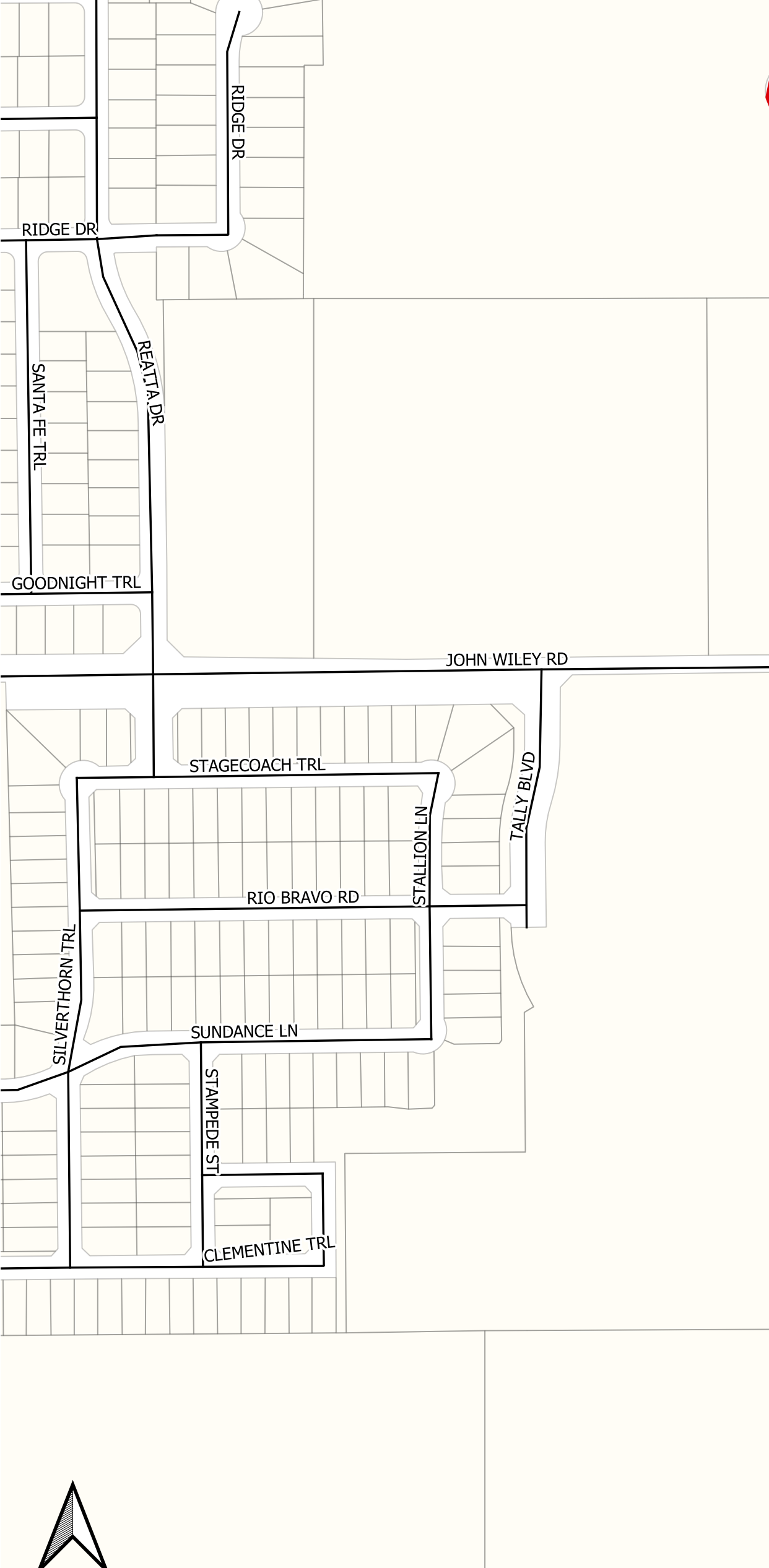
Public Works Mowing Areas

- Areas to Mow
- Green Ribbon Area

Roads

- State Highway

**City of Justin - Public Works
Mowing Locations
January, 2021**



DOROTHY LN

DENTON AVE

MAE DR

COLLEGE AVE

PINE CREST DR

FOREST LN

HILLTOP DR

OVALETTA DR

ALLEN DR

WINDMILL DR

CEDAR CREST DR

HARDEMAN BLVD

BOSS RANGE RD

WILKERSON LN

HILLCREST CIR

RANCH RD

LONE STAR DR

SILVER MINE DR

RIDGE DR

RIDGE DR

REAITTA DR

SANTA FE TRL

CHINOS TRL

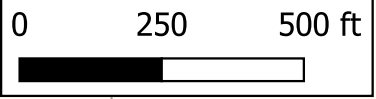
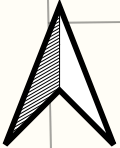
SIERRA TRL

CHISHOLM TRL

LOVING TRL

GOODNIGHT TRL

JOHN WILEY RD



Legend

Public Works Mowing Areas

- Areas to Mow
- Green Ribbon Area

Roads

- State Highway

City of Justin - Public Works Mowing Locations January, 2021

City Council Meeting

January 25, 2022

Justin City Hall, 415 North College Street

City Council Cover Sheet

Agenda Item: #2 (Possible Action)

Title: Discussion regarding a service area agreement between the City of Justin and Aqua Texas, Inc. regarding service of water to an approximately 9.7 acre-tract in Denton County located on FM 156, approximately 1.4 miles south of downtown Justin.

Department: Administration

Contact: Director of Strategic Services, Abbey Reece

Recommendation:

Motion to approve Service Area Agreement, as presented, between the City of Justin and Aqua Texas.

Background:

As you are aware, the City annexed this property for the development of the Glen Coe Addition. The attached agreement allows for this area to be released by Aqua's CCN for Justin to provide both water and sewer to the property. This agreement will still need final approval from the Public Utilities Commission, though we do not foresee any issues that would prevent final approval.

This agreement was drafted at the request of the City by Matthews & Freeland (representing the City) and reviewed by the City Attorney.

City Attorney Review: N/A

Attachments:

1. Aqua Service Area Agreement

SERVICE AREA AGREEMENT – GLEN COE PROPERTY

This Service Area Agreement (the “Agreement”) is by and between the City of Justin, Texas, (“Justin” or “City”) and Aqua Texas, Inc. d/b/a Aqua Texas (“Aqua”) (all the above are also sometimes referred to herein collectively as the “Parties” or individually as a “Party”).

RECITALS

WHEREAS, the City of Justin is a municipal corporation in Denton County, Texas, owning a retail public water utility operating under water CCN No. 10167 in Denton County; and

WHEREAS, Aqua Texas, Inc., is an investor-owned, retail public water utility operating under water CCN No. 13201 in Denton County; and

WHEREAS, Glen Coe Enterprises, LLC (“Property Owner”) owns an approximately 9.7 acre-tract in Denton County located FM 156, approximately 1.4 miles south of downtown Justin, inside Aqua’s CCN but immediately adjacent to Justin’s CCN and corporate boundaries and shown as the “Requested Transfer Area” on Exhibit A; and,

WHEREAS, Property Owner has requested retail water utility service from Justin; and,

WHEREAS, Aqua consents, pursuant to the terms of this Agreement, to allowing Justin to provide retail water utility service to the Requested Transfer Area; and,

WHEREAS, pursuant to Texas Water Code §13.248, contracts between retail public utilities designating areas to be served, when approved by the Public Utility Commission (“PUC”), are valid and enforceable and are incorporated into the appropriate CCNs; and,

WHEREAS, Justin and Aqua mutually desire to enter into this Agreement setting forth the terms and conditions pursuant to which they will designate areas to be served and to request the PUC to incorporate such designations into the CCNs held by Justin and Aqua;

NOW, THEREFORE, in consideration of the promises, mutual agreements, and covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Justin and Aqua hereby contract and agree as follows:

ARTICLE I **TERMS**

1.1 Term. This Agreement shall remain valid and enforceable until superseded by subsequent written agreement.

1.2 Property Subject to the Agreement. The property subject to this Agreement is the property identified as “Requested Transfer Area” as shown on Exhibit A.

1.3 Transfer of Water Utility Service Area. Aqua consents and agrees to the transfer of CCN service territory that includes the Requested Transfer Area to Justin provided the following conditions are satisfied:

- A. Property Owner shall provide just and adequate compensation to Aqua pursuant to separate agreement for the requested CCN transfer. Aqua shall notify Justin when the reimbursement occurs. In the event Developer fails to reimburse Aqua within 30 days after PUC approves the transfer, Justin agrees to seek PUC approval for transfer of the Property back into Aqua's CCN No. 13201 at Justin's expense (for which it may seek reimbursement from Developer).
- B. Justin shall prepare, file, and diligently prosecute, at Justin's expense, an application pursuant to Texas Water Code §13.248 with the PUC to have the Requested Transfer Area transferred from CCN No. 13201 to CCN No. 10167. Aqua shall support the 13.248 Application and will not object or otherwise attempt to defeat Justin's 13.248 Application to include the Requested Transfer Area in Justin's water CCN.
- C. If the PUC denies the 13.248 Application for any reason, Justin and Aqua shall work in good faith to implement a reasonable alternative administrative approach providing Justin with the necessary authority to serve the Requested Transfer Area.

1.4 Retail Service. Aqua hereby consents to Justin providing retail water service to the Requested Transfer Area during the pendency of the 13.248 Application subject to the possibility that the conditions specified above may require return of the Requested Transfer Area to Aqua.

ARTICLE II

MISCELLANEOUS

2.1 No agreements other than this Agreement now exist between Justin and Aqua concerning the subject matter of this Agreement.

2.3 This Agreement shall be binding on Justin and Aqua, and this Agreement shall be binding on and inure to the benefit of the successors and assigns of the respective Parties to this Agreement.

2.4 This Agreement is the entire agreement between the Parties hereto with respect to the subject matter hereof. No modifications of this Agreement shall be of any force or effect, whatsoever, except as by subsequent modification in writing signed by the Parties.

2.5 The provisions of this Agreement shall be governed by and construed and entered in accordance with the substantive laws of the State of Texas. Any action at law or in equity brought to enforce any provision of this Agreement shall be brought in a court of competent jurisdiction with venue in Denton County, Texas.

2.6 The individuals executing this Agreement on behalf of the respective parties below represent that all necessary and appropriate action has been taken to authorize the individual who is executing this Agreement to do so for and on behalf of the party for which his or her signature appears, that there are no other parties or entities required to execute this Agreement in order for the same to be an authorized and binding agreement on the party for whom the individual is

signing, and that each individual affixing his or her signature is authorized to do so, and such authorization is valid and effective on the date hereof. If the authority of the individual executing this Agreement is subsequently challenged, the party for which the individual was acting shall take all steps necessary to ratify the authority of the individual.

2.7 This Agreement may be executed in multiple originals, either copy of which shall be considered an original.

2.8 This Agreement shall be effective on the date of execution below.

2.9 No Party will be penalized for alleged authorship of a particular provision on judicial construction of this Agreement.

2.10 No Party to this Agreement shall initiate any litigation or arbitration challenging the validity or enforceability of any provision of this Agreement once it has been signed. The Parties reserve only their right to enforce the terms of this Agreement to the extent they are not fully performed by any other Party.

EXECUTED AND AGREED TO by the Parties hereto this ____ day of _____, 2022.

AQUA TEXAS, INC. D/B/A AQUA TEXAS

By: _____

Printed Name: Mark H. McKoy
Title: President

CITY OF JUSTIN, TEXAS

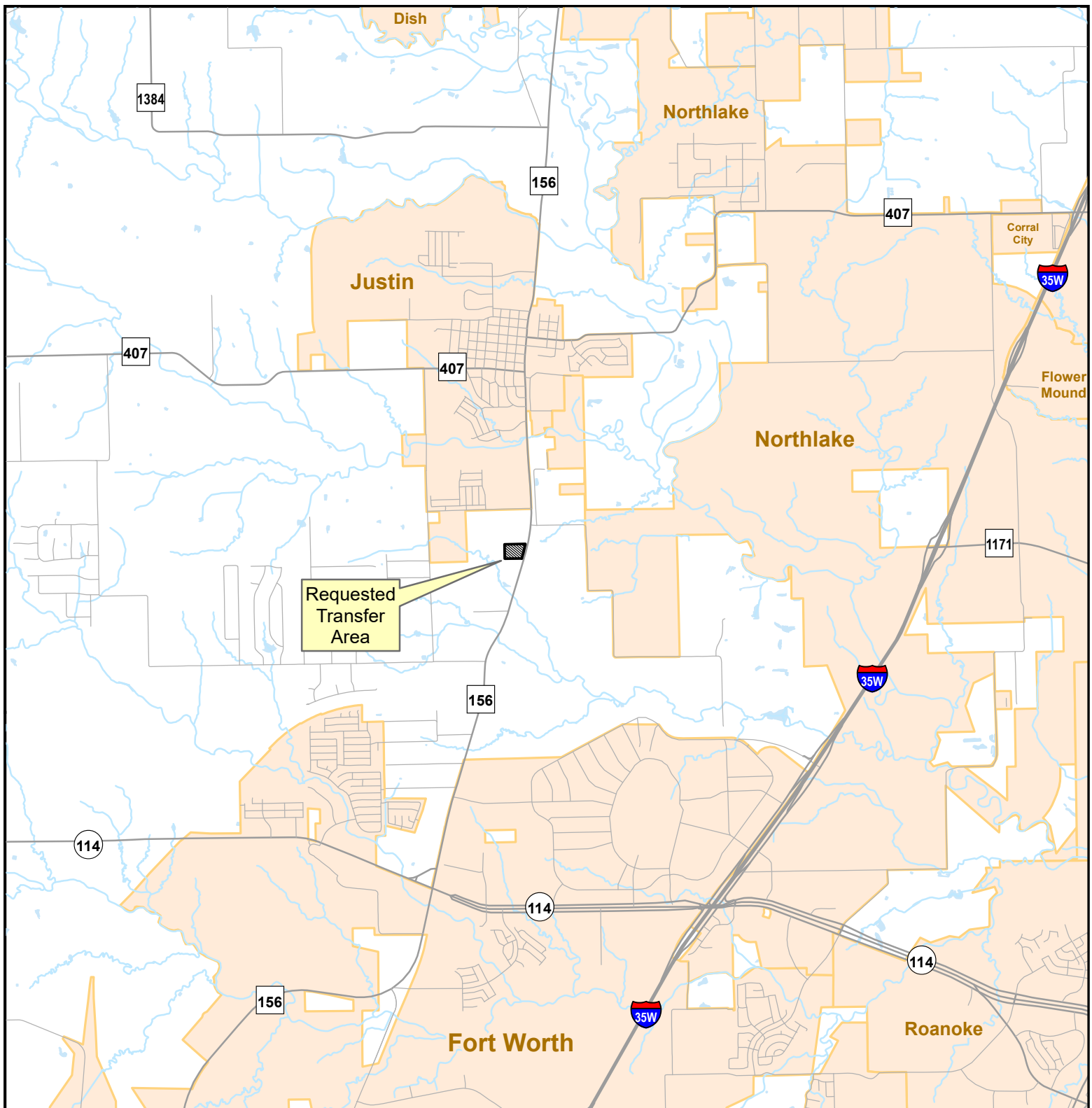
By: _____

Printed Name: _____

Title: _____

EXHIBIT A

Requested Transfer Area



General Location

Aqua Texas, Inc. / City of Justin 13.248 Agreement
to Transfer a Portion of Aqua Texas, Inc., CCN No. 13201 to City of Justin, CCN No. 10167
in Denton County



Requested Transfer Area - 9.7 acres




Cities

0 0.5 1 Miles



Detailed Map on Imagery

Aqua Texas, Inc. / City of Justin 13.248 Agreement
to Transfer a Portion of Aqua Texas, Inc., CCN No. 13201 to City of Justin, CCN No. 10167
in Denton County

 Requested Transfer Area - 9.7 acres

0 100 200
Feet



Map by: S. Burt, ASBGI
Date: Sept. 7, 2021
Base: ESRI World Imagery
Project: Glen Coe Detail Map on Imagery

City Council Meeting

January 25, 2022

Justin City Hall, 415 North College Street

City Council Cover Sheet

Agenda Item: #3 (Possible Action)

Title: Consider and take appropriate action regarding appointments to the Keep Justin Beautiful Committee.

Department: Administration

Contact: Director of Strategic Services, Abbey Reece

Recommendation: Appoint the current Parks Board Members to the Keep Justin Beautiful Committee, and the new applicant, Katie Taylor to Place 3 on both the Committee and Parks Board.

Background: Staff have seen a recent drop in interest in this committee, in many cases you see a Parks Board serve on these committees as well because they serve the same interest. Members of the Parks Board have confirmed they would not mind serving on both, because cleanups during the year are not too much to add.

There is also one application that has come through and they expressed interest in both the KJB committee and Parks Board. If approved, please appoint them to Place 3 on both the committee and Parks Board.

Place 1: Jacqueline Steinbacher

Place 2: Juli Cuthbertson

Place 3: VACANT

Place 4: Tresha Stearns

Place 5: Alyssa Linenkugel

Place 6: Andrea Pasnewski

Place 7: VACANT

City Attorney Review: N/A

Attachments:

1. Katie Taylor Application

Board, Commission & Committee Application

First Name	Katie
Last Name	Tyler
Address	222 hilltop dr
City	Justin
State	Tx
Zip Code	76247
Mailing Address (If different)	<i>Field not completed.</i>
City	<i>Field not completed.</i>
State	<i>Field not completed.</i>
Zip Code	<i>Field not completed.</i>
Phone Number	4693863367
Email Address	Ktwellness3@gmail.com
Are you over the age of 18?	Yes
Are you a registered voter?	Yes
Are you a Justin resident, property, business owner, or City Staff?	Yes
Current Occupation/Employer	Massage therapist
Education, Licenses, or Certifications	In school LMT massage therapist YTT (300hr) yoga teacher
Are you a current or past member of a Council-appointed Board, Commission, or Corporation?	No

On which Board, Commission, or Committee are you interested in serving? (First Choice)	Keep Justin Beautiful Committee
If you have a second choice for a Board, Commission, or Committee on which you would like to serve, please also select that.	Parks and Recreation Board
What work experience, educational experience, community involvement, and/or other skills do you have that would qualify you for a Council-appointed Board, Commission, or Committee?	Managed at YMCA and Life Time Athletic Volunteered in church for 10 years
List any additional information which you believe would be of value for the City Council to know about you.	I want to be more involved in the community. I want to help organize clean up days with volunteers and encourage funds to be used for walking trails and parks for the kids in the area. We caught our home here a year ago and plan to stay for at least 10 more (until our kids are grown and move out)
Do you or any member of your immediate family residing in your household, hold a position (paid or unpaid) with any person or organization, or have a contract with or any obligation to any person or entity which might constitute a conflict of interest?	No
Have you ever been convicted of a felony, violation of law, or misdemeanor involving moral turpitude (any offense involving lying, stealing, or cheating?)	No

Are there any criminal
charges or proceedings
pending against you?

No

By typing your full name in
the box, you acknowledge
that the information
provided is correct to the
best of your ability.

Katie Tyler

Date of Submission

1/4/2022

City Council Meeting

January 25, 2022

Justin City Hall, 415 North College Street

City Council Cover Sheet

Agenda Item: #4 (Possible Action)

Title: Consider and take appropriate action regarding appointments to and membership of the Justin Community Library Board.

Department: Administration

Contact: Library Director/Court Administrator, Lesa Keith

Recommendation: Appoint Brian Ovens to Place #3 on the Justin Community Library Board.

Background: The Library Board met on January 18th and unanimously approved the recommendation for appointment of Brian Ovens to the Board.

Place 1: Helen Allen

Place 2: VACANT

Place 3: VACANT

Place 4: Stacy Hamby

Place 5: Susan Famigletti

Place 6: VACANT

Place 7: Debra Kohut

City Attorney Review: N/A

Attachments: Brian Ovens application

City Council Meeting

January 25, 2022

Justin City Hall, 415 North College Street

City Council Cover Sheet

Agenda Item: #5 (Consent)

Title: Consider and act on Ordinance 715-22 of the City of Justin authorizing and calling a general municipal election to be held on Saturday, May 7, 2022, for the purpose of electing three (3) City Council Members to two (2) year terms, authorizing the notice of election; authorizing a joint election order with other Denton County political subdivisions; authorizing the City Manager to enter in a contract with Denton County Texas for election services

Department: Administration

Contact: City Secretary, Brittany Andrews

Recommendation: Approve Ordinance 715-22 as presented.

Background:

The City Council are required to Call (Order) the election within a statutory deadline. (January 24, 2022- February 18, 2022)
Because the City contracts with the County, the Order and contract authorization are combined.

City Attorney Review:

Attachments:

- 1). Ordinance 715-22 Calling General Election

ORDINANCE NO. -22

AN ORDINANCE OF THE CITY OF JUSTIN, TEXAS ("CITY"), CALLING FOR A GENERAL MUNICIPAL ELECTION ON SATURDAY, MAY 7, 2022, FOR THE PURPOSE OF ELECTING THREE CITY COUNCIL MEMBERS TO TWO (2) YEAR TERMS; AUTHORIZING NOTICE OF ELECTION; AUTHORIZING A JOINT ELECTION ORDER WITH OTHER DENTON COUNTY POLITICAL SUBDIVISIONS; AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH DENTON COUNTY FOR THE ELECTION; FIXING THE TIME, PLACE, AND MANNER OF HOLDING SAID ELECTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, under the provisions of State law the City Council call a General Municipal Election for the purpose of electing three (3) City Council Members for two (2) year terms; and

WHEREAS, Section 41.001(a) of the Texas Election Code, as amended, provides for a general election of City Officials to be held on uniform election dates; being the first Saturday in May or the first Tuesday after the first Monday in November; and

WHEREAS, Section 11.0581(a) of the Texas Education Code requires independent school districts (ISDs) to conduct their general election for trustees on the same date as the election for the members of the governing body of a municipality located in the school district; the general election for state and county officers, or the election for the members of the governing body of a hospital district; and

WHEREAS, Section 271 of the Texas Election Code authorizes the elections ordered by the authorities of two or more political subdivisions that are to be held on the same day in all or part of the same county to be held jointly in the election precincts that can be served by common polling places; and

WHEREAS, the City is authorized by law to adopt the provisions contained herein, and has complied with all the prerequisites necessary for the passage of this ordinance; and

WHEREAS, all statutory and constitutional requirements for the passage of this ordinance have been adhered to, including, but not limited to the Open Meetings Act; and

WHEREAS, the purpose of this ordinance is to promote the public health, safety, and general welfare of the citizens of the City of Justin.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JUSTIN, TEXAS;

SECTION 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

SECTION 2. That, a General Municipal Election be and the same is hereby ordered to be held on the first Saturday in May 2022, the same being May 7, 2022, for the purpose of electing three (3) City Council Members for two (2) year terms.

SECTION 3. That, said election shall be held in accordance with the Election Code of the State of Texas, the statutes of the State of Texas, and ordinances of the City of Justin, Texas, and shall be in conformity with the procedures set forth herein.

SECTION 4. That, the election shall be held jointly with the Denton County, and other Denton County governmental entities on May 7, 2022, pursuant to Section 11 of the Texas Education Code and Section 271 of the Texas Election Code. The costs of said election shall be shared by the governmental entities as set forth in the Election Services Contract which will be on file in the City Secretary's office.

SECTION 5. That, a single election precinct is hereby created, which consist of the territory located within the corporate limits of the City of Justin, Texas, the official polling place for voting on Election Day shall be the Justin City Hall, 415 N. College Ave., Justin, Texas. All resident, qualified voters of the City of Justin, Texas shall be permitted to vote in said election. In addition, the election materials as outlined in Section 272.005, Texas Election Code, shall be printed in both English and Spanish for use at the polling places during Early Voting and on Election Day.

SECTION 6. That, the polling place for said election shall be open from 7:00 a.m. to 7:00 p.m. on Election Day.

SECTION 7. That, in compliance with Section 85.004 of the Texas Election Code, early voting by personal appearance shall be conducted at the various Denton County polling locations.

SECTION 9. That, the City Manager, with the concurrence of the City Council, is hereby authorized to execute the Election Services Contract, and any amendments thereto, on behalf of the City. The City Secretary is authorized to prepare a Notice of Election as prescribed by the Texas Election Code, to be posted not later than April 16, 2022, and published in accordance with the provisions of the Code and the City one time, no earlier than April 7, 2022 and no later than April 27, 2022.

SECTION 10. That, this ordinance shall take effect immediately from and after its passage, as the law in such cases provide.

PASSED AND APPROVED by the City Council of the City of Justin, Texas, on this the 25th day of January 2022.

APPROVED:

Mayor, Elizabeth Woodall

ATTEST:

City Secretary, Brittany Andrews

APPROVED AS TO FORM:

City Attorney, Matthew C. G. Boyle

From: [Lesa Keith](#)
To: [Brittany Andrews](#)
Subject: FW: Online Form Submittal: Board, Commission & Committee Application
Date: Wednesday, January 19, 2022 11:37:25 AM

This is what Brittany sent me,
Are you the one that post the minutes online for the library,
They approved 2

Thank you,

Lesa Keith, CCM, CMCC

Court Administrator/Library Director

T: 940-648-2541 ext. 1

T: 940-648-2541 ext. 6

lkeith@cityofjustin.com

415 N. College Avenue, P.O. Box 129
Justin, Texas 76247



www.cityofjustin.com

www.facebook.com/pages/City-of-Justin-Texas

From: Abbey Reece <areece@cityofjustin.com>
Sent: Monday, January 3, 2022 10:59 AM
To: Lesa Keith <lkeith@cityofjustin.com>
Subject: FW: Online Form Submittal: Board, Commission & Committee Application

FYI

From: Abbey Reece
Sent: Wednesday, October 27, 2021 2:50 PM
To: Lesa Keith <lkeith@cityofjustin.com>
Cc: Brittany Andrews <bandrews@cityofjustin.com>; Josh Armstrong <jarmstrong@cityofjustin.com>
Subject: FW: Online Form Submittal: Board, Commission & Committee Application

Lesa,

Please find a library board application that just came through.

From: noreply@civicplus.com <noreply@civicplus.com>

Sent: Wednesday, October 27, 2021 2:49 PM

To: Brittany Andrews <bandrews@cityofjustin.com>; Abbey Reece <areece@cityofjustin.com>; Holly Norris <hnorris@cityofjustin.com>

Subject: Online Form Submittal: Board, Commission & Committee Application

Board, Commission & Committee Application

First Name	Brian
Last Name	Ovens
Address	533 W 1ST Street
City	Justin
State	TX
Zip Code	76247
Mailing Address (If different)	533 W 1ST Street
City	Justin
State	TX
Zip Code	76247
Phone Number	4043923193
Email Address	bkotiger@gmail.com
Are you over the age of 18?	Yes
Are you a registered voter?	Yes
Are you a Justin resident, property, business owner, or City Staff?	Yes
Current Occupation/Employer	Owner/Operator of the Cactus Cafe
Education, Licenses, or	<i>Field not completed.</i>

Certifications

Are you a current or past member of a Council-appointed Board, Commission, or Corporation?

No

On which Board, Commission, or Committee are you interested in serving? (First Choice)

Justin Community Library Board

If you have a second choice for a Board, Commission, or Committee on which you would like to serve, please also select that.

Field not completed.

What work experience, educational experience, community involvement, and/or other skills do you have that would qualify you for a Council-appointed Board, Commission, or Committee?

I was the director of Community Outreach for the City of Powder Springs Georgia, I have Served On City, County, and State Boards..

List any additional information which you believe would be of value for the City Council to know about you.

I am very interested in the future development in my city.

Do you or any member of your immediate family residing in your household, hold a position (paid or unpaid) with any person or organization, or have a contract with or any obligation to any person or entity which might constitute a conflict of interest?

No

Have you ever been convicted of a felony, violation of law, or misdemeanor involving moral turpitude (any offense involving lying, stealing, or cheating?)

Are there any criminal charges or proceedings pending against you?

By typing your full name in the box, you acknowledge that the information provided is correct to the best of your ability.

Date of Submission 10/27/2021

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